

Shrewley Parish Council

CLERK: MRS E CHOUDRY
CROSSWAYS, SHREWLEY COMMON
NR WARWICK
CV35 7AU

Minutes of the Ordinary Meeting of Shrewley Parish Council held at Shrewley Village Hall on Monday 4th September 2023 at 7pm

Present at the Meeting:

Cllr R Wesbury *Chairman*
Cllr H Darwen
Cllr D Lawrie
Cllr R Hinton
Cllr E Forty
WCC Cllr J Matecki
WDC Cllr D Armstrong

Clerk Eleanor Choudry
Members of the Public: 0

42/23 APOLOGIES – Cllr S Underwood, Cllr J Cleary, WDC Cllr Hales.

Cllrs welcomed WDC Cllr David Armstrong to the meeting.

43/23 PARISH COUNCIL VACANCY – Cllr Forty to enquire whether previously interested resident wishes to apply.

44/23 DECLARATION OF INTERESTS – None.

45/23 MINUTES OF PREVIOUS MEETING:- Parish Council Meeting – Monday 3rd July 2023 approved and signed as a true record.

46/23 MATTERS ARISING FROM THE MINUTES – None.

47/23 PUBLIC OPEN FORUM – None in attendance.

48/23 PLANNING

W/23/1113 The White House, Five Ways Road, Shrewley, Warwick, CV35 7HT SPC has NO OBJECTION.
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49/23 WCC REPORT – Warwickshire were going to join a West Midland combined joint authority. Financially it would have been beneficial, but WCC pulled out due to a tight deadline date for acceptance, there was not enough time to hold a consultation. Free parking at Stratford Park and Ride is being promoted. So far, only Aylesford and Myton school in the County have been affected by the RAAC concrete problem. WCC have received an award for their inclusion of SEND. The Household Support Fund is continuing, applications are made to WCC. Year 6 students' intake for 2024 need to apply by 3/10/23. A Healthy Aging Survey is available at <https://ask.warwickshire.gov.uk>

50/23 WDC REPORT – The HS2 Community and Environment Fund (CEF) offers funding up to 75k for projects providing benefit to local communities. We are keen to encourage Parish Councils to take advantage of this fund, and you do not need to be right next to the HS2 line to be considered. Kenilworth Town Council has been successful in the past. Ideas for projects could include improved cycle, equestrian

and pedestrian access routes, landscape and nature enhancement projects, improvements to sports and recreational facilities, and refurbishment of community facilities. More details can be found at <https://hs2funds.org.uk/home>. WDC Cllr Armstrong will contact Cllr Lawrie regarding a potential village hall application for CIL funding.

The results of the latest call for sites under the South Warwickshire Local Plan have been released at www.southwarwickshire.org.uk/swlp/call-for-sites.cfm. Many locations across Abbey and Arden have been put forward. Please take a look at your local area on the interactive map at the above website. It's important to note that these sites are not approved at this stage, but have been proposed by landowners as potential locations for housing developments under the plan. As Abbey and Arden councillors we are against surrounding existing settlements with new housing developments and will be arguing against the suitability of the majority of these sites. A public consultation on 'Preferred Options' is due later this year and will be the next key chance for residents to have their say on the developing local plan.

51/23 OTHER PARISH BUSINESS

- **Community Emergency Plan** – Cllr Matecki agreed to find out where the plan is logged and inform Cllr Forty.
- **Climate Action Plan** – The launch of SWEAT the Shrewley Wroxall Environmental Action Team takes place on the 14th October at Wren Hall. The Clerk to circulate the details with the newsletter.
- **Shrewley Common village green maintenance contract (bench maintenance)** – The EO to request quote for the bench maintenance. Cllr Wesbury to clear signage from weeds near Barn Close Nurseries.
- **Common land Shaws Lane** – Cllr Wesbury discovered the documents relating to the ownership of Shaws Lane. The Clerk has filed the documents in the cloud.
- **Ultra-fast full fibre broadband** – Details of the potential ultra-fast broadband available were discussed. The Clerk to add details to the newsletter.
- **South West Warwickshire Local Plan (SWLP)** – Discussed in the WDC Cllr report agenda item 50/23.
- **WDC Home Energy Help** – Details of where to apply for help and advice will be added to the newsletter.
- **WDC Trees for Our Future project** – Funding is available for tree planting. Cllrs are advised to direct any interested landowners to Cllr Armstrong for information. The Clerk to add details to the newsletter.

52/23 ONGOING ACTION ITEMS

Shrewley website update/ Statutory publication of documents on website - Over the past 2 months, 280 individual users have made 372 visits to the website, including 144 to the Shrewley Show page and 40 to the PC page. Of these 280 users, 247 were from the UK, 29 from the US and 7 from China.

53/23 HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR

- WCC Fault Reporting System: Register to track and report highway problems – The new system will be up and running in November. This is a joint venture with the contractor.
- **Highway fault reports**
 - Faulty VAS – Cllr Cleary has reported the fault and we are awaiting a response.
 - Broken cross-roads sign Five Ways Road/Stoney Lane, awaiting response.
 - Drain opposite shop, Shrewley Common – this is not going to be funded currently.
 - Reported smell from drain in Mill Lane, Little Shrewley – no further comments have been received.
 - Blocked drains Little Shrewley – awaiting works to commence. The road will be closed for three days.
 - Vegetation obscuring Shrewley Common south entrance sign – Cllr Darwen will clear the vegetation.

- **Footpath fault report**
 - Broken waymark post Mill Lane, Little Shrewley, awaiting repair.
 - Broken stile south of railway bridge – Cllr Darwen had been advised that this was now fixed.
- Towpath maintenance east end Shrewley Tunnel – The Canal and River Trust have completed the works to a high standard.

54/23 CORRESPONDENCE – The Clerk and Cllr Forty to attend the WDC Parish Appreciation Reception on 17th November. Cllr Wesbury to attend WALC AGM on 15th November.

55/23 VILLAGE HALL UPDATE - BT Openreach installed a Broadband connection to the hall early in August without the need for a new cable pole as originally feared. The Hall is therefore now able to offer wi-fi connection to any hall user who needs the facility. A new sophisticated sound and vision system is nearing completion which will improve the quality of presentations to the best available current standards. This should be up and running in a few days and will be used for the first time at the next Social Club meeting on 15th September to screen the selected movie. The emergency door at the back of the hall was replaced at the end of July because the old one had warped so that it could not be securely locked. After a long delay because of the Pandemic our plans to update the kitchen and toilet facilities and to extend the hall area are back in discussion. The Hall AGM is scheduled for Wednesday 18th October, and it will be open to the public as usual, to begin at 7pm. Social Club attendances have returned to pre-pandemic levels. The most recent activity was a movie night on 4th August at which “The Good Liar” was screened. The next movie night is Friday 15th September when we hope to screen “Mrs. Harris Goes To Paris”. A very successful Village Show was held on 3rd September, which was blessed with the best possible weather for such an event, and an excellent attendance.

56/23 MEETINGS ATTENDED BY COUNCILLORS – None.

57/23 ANNUAL GOVERNANCE

57.1 Review of Equal Opportunity Policy

57.2 Review of Working Alone Policy and Procedure

Both policies were circulated prior to the meeting. Cllrs approved the Equal Opportunities Policy and the Working Alone Policy and Procedure.

58/23 FINANCE

58.1 Quarterly accounting checks to 30th June 2023 – Cllr Forty had completed the quarterly checks and agreed to carry out the checks for the next quarter.

58.2 Bank Reconciliation as at 31st August 2023. Page 4. The bank reconciliation was noted.

58.3 Budget to date as at 31st August 2023. Page 5. The budget to date was noted.

58.4 Permission for items listed below to be paid proposed by Cllr Forty, seconded by Cllr Hinton and unanimously approved

Cheque/ BACS	Payee	Amount £
BACS	Clerk August Salary(Net),Postage £0	279.05
BACS	HMRC August Income tax	69.70
BACS	Clerk September Salary, Mileage £0, Postage £0	279.05
BACS	HMRC September Income Tax	69.70
BACS	Kaspersky Internet Security – Clerk reimbursement	39.99
BACS	WALC Subscription – VAT not paid in error	49.00
BACS	Gardening Maintenance James Ltd Inv 4197	35.00
BACS	Gardening Maintenance James Ltd Inv 4235	35.00
BACS	Gardening Maintenance James Ltd Inv 4319	35.00
BACS	Gardening Maintenance James Ltd Inv 4449	35.00
	Total	926.49

59/23. DATE OF NEXT MEETING – Monday 6th November 2023.

60/23. CLOSURE OF MEETING – The meeting closed at 8.45pm.

Shrewley Parish Council

Bank Reconciliation as at 31st August 2023

		£
Cash Book Balance b/f		9,716.29
Receipts		
First half precept 28.4.23	3,586.00	
Shaw Lane Rent 26.6.23	52.00	
WDC Kings Coronation Grant	1,250.00	
HMRC VAT Reclaim		
Second Half Precept		
Total Income		14,604.29
May payments	3,301.98	
July payments	1,031.71	
Sept payments		
Nov Payments		
Jan Payments		
March Payments		
Total Payments		4,333.69
A TOTAL CASH BOOK BALANCE		10,270.60
Balance as at 31 st August 2023		4,770.60
Reserve Account as at 31 st August 2023		5,500.00
B TOTAL BANK BALANCE		10,270.60

SHREWLEY BUDGET 2023-2024					
	BUDGET	TOTAL EXPENDITURE	BALANCE	VARIANCE ANALYSIS - OVER £100 OR 15%	EXPLANATION
	2023/24	as at 31/8/23	as at 31/8/23		
Salary	4185.00	1395.00	2790.00	NO	
Expenses	285.00	35.38	249.62	NO	
Website	145.00	167.51	-22.51	NO	
WALC	328.00	298.00	30.00	NO	
Digital Mapping Online	76.80	76.80	0.00	NO	
CPRE	36.00		36.00	NO	
Insurance	264.00	241.00	23.00	NO	
Grant Kings Coronation	0.00	400.00	-400.00	YES	Grant agreed after budget setting
Ferncumbe YC	100.00		100.00	NO	
Hatton PCC	0.00		0.00	NO	
British Legion	30.00		30.00	NO	
Hire of VH	137.15	160.00	-22.85	NO	
Purchases	0.00		0.00	NO	
Upkeep, incl phonebox maintenance	0.00		0.00	NO	
Training (net of bursary)	150.00		150.00	NO	
Internal Audit	100.00	100.00	0.00	NO	
Election Costs	0.00		0.00	NO	
Information Commissioners Office	35.00		35.00	NO	
Ferncumbe News March edition	300.00			NO	Paid in 2022/23
Shrewley Common crossroads grounds maintenance	1000.00	210.00	340.00	NO	£450 paid 2022/23
Totals	7171.95	3083.69	4088.26		
VAT to be reclaimed					
Notes					
Reserves at 31.8.2023 were £5,500.00					